



Salus Safety

Strategy for Operations during the COVID-19 Pandemic (effective October 22, 2020)

I. Definitions

- a. Pandemic Safety Officer – the Chief of Staff
- b. Salus Facility – 8360 West/South Building, 8380 4th Floor Suite, Hafter Student Community Center (HSCC), Salus Health Clinics
- c. Security – Members of the Department of Safety and Security
- d. Student – a student who has been issued a Salus ID card
- e. Worker – a staff member, a faculty member, resident or contractor who has been issued a Salus ID card

II. Hours of Operation

Monday to Friday – 7:00AM to 9:00

PM Saturday and Sunday – 10:00AM
to 4:00PM

III. Access

- a. **Individual Responsibility.** Salus University's protocols are designed to reduce the risk of exposure, but the contagious nature of COVID-19 means we cannot eliminate all risk of infection. Each individual in our community must also do their part and follow the Centers for Disease Control and Prevention (CDC) guidance to stop the [spread of germs](#).
- b. **Staying Home.** Anyone that has [COVID-19 symptoms](#) shall stay home and follow the [steps](#) recommended by the CDC (including not returning to a Salus Facility until the CDC [criteria](#) to discontinue home isolation are met) in consultation with their health care provider and state and local health departments. Workers staying home due to symptoms shall notify their supervisor. Students staying home due to symptoms shall notify their program.
- c. **Worker Attendance.** Your supervisor will be in touch to discuss

positive response to the Salus screening questionnaire will be advised to follow the [steps](#) recommended by the CDC in consultation with their health care provider and state and local health departments.

3. Wear a facemask that covers their nose and mouth when in the Salus Facilities, except when eating, drinking, washing their face or when alone in a

hour will also be available.

- k. Salus Health Clinics have been modified, where possible, to provide for physical distancing. Each clinic has adopted individualized patient care procedures.

V. Instruction

Each program shall submit course details (course name and number, enrollment, days to be offered, duration of offering, preferred time of day for offering, technology room requirements and preferred modality) for each of course to be offered in the fall 2020 semester. Academic Affairs will then assign the course to a classroom/laboratory and a scheduled time utilizing these parameters.

a. Modality. Classes may be delivered in single, multiple or blended formats as follows:

- i. All face-to-face.
- ii. All remote.
- iii. Both face-to-face and remote, with the student selecting their modality.
- iv. Both face-to-face and remote, with the student assigned to an alternating modality schedule. For example, MWF – in person; TH – remote.
- v. Remote instruction can be synchronous or asynchronous and can be accessed either on or off campus. For example, a face-to-face lecture can be offered to a portion of the class in a classroom where the instructor is present and to the other portion of the class synchronously in another classroom.

b. Classroom Considerations

- i. Utilization at up to 50% of normal capacity.
- ii. Class size limited to 150 students (HSCC gym set up).
- iii. Every other seat utilized (unused seats shall either be removed or taped off).
- iv. Seating staggered by rows.
- v. Assigned seating.
- vi. Faculty podium separated by six feet; optional plexiglass barrier.
- vii. Single direction in and out.

c. Laboratory Considerations

X. Communication

- a. These protocols will be communicated to all Invitees via email and on salus.edu.
- b. Related public service announcements (hand washing, distancing, etc.) will be posted throughout the Salus Facilities.